



January 2019

CALENDAR OF EVENTS



Closed Tuesday, January 1st & Monday, January 21st

Programs marked with ♦ are open to non-members for a fee of \$20.
Programs are generally 90 minutes in length unless otherwise notated.

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|--|----------------------------|---|---|
| 8th TUE | 6:30 PM | "WRITING AN EFFECTIVE RESUME" ♦ | Registration Required |
| <i>Presented by: John Strauss, former Senior Principal at Accenture</i> | | | |
| Your resume must be targeted to the position for which you are applying, highlight your accomplishments, and show the unique value you bring to the table. Learn how to produce an effective resume that will get the attention of employers and accelerate the process. Individual follow-up will be available by appointment for CRC Members who attend this session. | | | |
| 11th FRI | 10:30 AM -12:30 PM | "LINKEDIN – Building the Profile" ♦ | Registration Required; Bring your laptop/tablet |
| <i>Presented by: Ernie Katko, U-Connect, Social Media Consultant and LinkedIn Trainer</i> | | | |
| LinkedIn is an essential tool in today's job market. Learn the important elements of building your profile. | | | |
| 14th MON | 1:30 PM | "YOUR LEADERSHIP VISION" ♦ | |
| <i>Presented by: Phil Gafka, Founder and Principal of LEAP Associates, Inc.</i> | | | |
| This session will explore the self-leadership challenge and guide you to create a vision of leadership for your career and your life. At any point in your professional journey, you need to know how to develop your leadership possibilities. | | | |
| 15th TUE | 7:00 PM | "JOB SEARCH STRATEGIES ROUNDTABLE" | CRC Members Only |
| <i>Facilitated by: David O'Brien, CRC Advisor & Global Director of Human Resources, HydraForce</i> | | | |
| Meet other candidates and explore effective job search strategies during this informal small group session. Come prepared with specific topics to address. Attendees should have had one previous one-on-one advisor session. | | | |
| 18th FRI | 10:30 AM – 12:30 PM | "LINKEDIN – Steps Beyond the Profile" ♦ | Registration Required; Bring your laptop/tablet |
| <i>Presented by: Ernie Katko, U-Connect, Social Media Consultant and LinkedIn Trainer</i> | | | |
| From finding connections to building your network and personal brand, this interactive workshop will show you how to discover steps to elevate the visibility of your profile and get noticed by employers and recruiters. | | | |
| 23rd WED | 10:15 AM | "CRC FROM A TO Z - MEMBER ORIENTATION" | CRC Members Only/Registration Required |
| <i>Presented by: Kelly Clark, Director of Programs, CRC</i> | | | |
| New and existing CRC Members will receive a detailed overview of services and resources available at CRC. Knowing what services are available and the most efficient way to utilize them will help you land the job faster. | | | |
| 25th FRI | 10:15 AM | "BUILDING RESILIENCE DURING TIMES OF ADVERSITY & CHANGE" ♦ | |
| <i>Presented by: Suzanne Coonan, Executive & Career Coach, Aerial Leadership Inc.</i> | | | |
| Today we are asked to do more with less; leaving people feeling overwhelmed, burnt out and stressed out. The key to navigating this new reality is to build resilience. In this session you will learn what resilience is and why it is important, 3 characteristics of resilience, strategies for managing and navigating change, and how to build resilience in self and others. | | | |
| 29th TUE | 7:00 PM | "EXPAND YOUR CONNECTIONS" | Open to the public at no charge |
| <i>Facilitated by: Michael Gallego, Sales Manager, Exhibits and Sponsorships, Neurocritical Care Society</i> | | | |
| "Show up" and you might be surprised to find the information and connections you are looking for while helping others. | | | |
| 30th WED | 9:30 AM – noon | "FIND YOUR CAREER FIT – SII" ♦ | Registration Required; \$10 CRC \$30 non-members |
| <i>Presented by: Barbara Annin, PhD, Executive and Career Coach</i> | | | |
| Unsure about what career path you should take? The Strong Interest Inventory (SII) provides information regarding the types of careers that will offer the most satisfaction and potentially rewarding work environments. Participants will take the online assessment prior to the session and receive a custom report of results to be interpreted during the program. You will receive targeted strategies to help focus your career search, regardless of where you are in the process. | | | |

Hours: M W TH 9:30 am - 4:30 pm
TU 4:00 – 9:00 pm
F 9:30 am - 12:30 pm



info@CareerResourceCenter.org
847-295-5626
www.CareerResourceCenter.org



Your Job Search Partner

Affordable – Individualized – Results Focused

Career Resource Center, Inc.® is the proven confidence-building, employment resource featuring individualized attention, education, training, and coaching by industry professionals. **Results-focused, CRC has assisted more than 13,000 job candidates during its 28 year history, with a success rate averaging 80%.** Our strength is in energizing and empowering job seekers and helping candidates navigate the process with relevant, proven job search strategies. Our professionals focus on helping job candidates **optimize their search efforts and maximize their results.** Modest fees are possible as this 501(c)(3) nonprofit is supported by donors and volunteers.

Services

Job Search Coaching Sessions: Private, confidential sessions on identifying and articulating strengths, determining focus, search strategies and tactics; plus coaching throughout your search.

Interview Preparation: Private sessions prepare candidates for interviews; plus mock and video interviews that may be digitally recorded and critiqued.

Job Search Strategies Roundtables: Informal small group sessions facilitated by CRC advisor.

Microsoft Office Tutoring: Word, Excel and PowerPoint.

LinkedIn Tutoring: Optimize your use of this professional network.

Education & Training Programs: Professionals share their expertise with the goal of helping individuals enhance their professional toolkit and gain the knowledge and skills critical for conducting a successful job campaign.

Online Job & Research Specialist: Individual assistance on identifying effective job search websites, researching businesses, finding job opportunities, completing online applications, and more.

Networking Sessions: Outside professionals facilitate an animated exchange of information between participants. *Open to the public at no charge. Bring resumes, business cards, and handbills.*

Resources

Office Away From Home: Wi-Fi along with 5 computer workstations, 3 desks with laptop hook-ups, printer, copier, and paper.

Reference Library: Employment directories, guides, newspapers, etc.

Online Employer Database: ReferenceUSA™ a premier reference tool offering access to a proprietary database of 24 million U.S. businesses.

CRC LinkedIn Group: Engage in dialog regarding job search, expand connections, gather information, and receive job postings.

Kristina Phillips...Executive Director				
Kelly Clark...Director of Programs			Linda Bucher...Development Coordinator	
CRC's Volunteer Team				
Advisors			Member Services and Support	
<i>Mary Beth Barrett-Newman</i>	<i>Don Nemerov</i>	<i>ANmar Amdeen</i>	<i>Greg DeGreef</i>	<i>Cheryl Levi</i>
<i>Jack Bigelow</i>	<i>David O'Brien</i>	<i>Bobbi Brenner</i>	<i>Meinhard Gerdes</i>	<i>Barb Mockus</i>
<i>Wendy Bremen</i>	<i>Richard Preves</i>	<i>Joan Cameron</i>	<i>Linda Gittel</i>	<i>Donna Ricketts</i>
<i>Monty Edson</i>	<i>Jim Rogers</i>	<i>Kirsten Caspersen</i>	<i>Mike Hill</i>	<i>Bob Schafer</i>
<i>Marla Gottschalk</i>	<i>Keith Smiley</i>	<i>Laura Cunningham</i>	<i>Helen Ho</i>	<i>Gail Spiel</i>
<i>Charles Gurian</i>	<i>Marshall Smith</i>	<i>Janice Dastur</i>	<i>Ralph Kowski</i>	<i>Lauren Szwiec</i>
<i>Norma Hoaglund</i>	<i>Ron Taylor</i>	<i>Margaret Dastur</i>	<i>Pam Leach</i>	<i>Dave Valancius</i>
<i>Melissa Jensen</i>	<i>Sue Thomas</i>			
<i>Rich Jones</i>	<i>Brent White</i>			
<i>Hugh Mazza</i>	<i>Art Wilde</i>			

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847-295-5626 / info@CareerResourceCenter.org / www.CareerResourceCenter.org
Grove Cultural Campus, 40 East Old Mill Road, Suite 105, Lake Forest, IL 60045