



# February 2019 CALENDAR OF EVENTS



Closed Monday, February 18<sup>th</sup>

Programs marked with ♦ are open to non-members for a fee of \$20.  
Programs are generally 90 minutes in length unless otherwise notated.

**1st FRI 9:30 AM-12:30 PM "PROFESSIONAL HEADSHOTS" No appointment necessary; Photos are \$30 cash only**

*Provided by: Martha Abelson Photography*

First impressions are critical in job search and your LinkedIn profile photo is often that first impression. Your photo will be seen by most recruiters and hiring managers. Are you putting your best face forward? Arrive dressed for success and Martha will capture you looking confident and professional. Photos taken first come/first serve.

**5th TUE 7:00 PM "LINKEDIN – Getting Started" ♦ Registration Required**

*Presented by: David O'Brien, Global Director of Human Resources, HydraForce*

LinkedIn is an essential tool in today's job market. David will address what it is, why it is important, and how to get started.

**7th THUR 10:15 AM "ENGAGING GENERATIONAL DIFFERENCES" ♦**

*Presented by: Jeffrey Parsons, President, IGC & Associates*

Look around today's work environment, the day of a "one-size-fits-all" leadership and communication style no longer fits with today's workforce. Employers are seeking individuals who can interact with a diverse workforce. Are you ready to manage or be managed or interviewed by individuals who communicate differently and have a different work style?

**12th TUE 6:30 PM "EXPAND YOUR CONNECTIONS" Open to the public at no charge**

*Facilitated by: David Rubin, Owner, Suited To You*

"Show up" and you might be surprised to find the information and connections you are looking for while helping others.

**13th WED 10:15 AM "MANAGING YOUR FINANCES DURING TRANSITION" Open to the public at no charge**

*Presented by: Melissa Osuch, CFEd, Financial Advisor, Strategic Advisors of Illinois*

Managing your money while unemployed is a unique and challenging experience, but there are things you can do to keep your personal finances under control. Learn what you can do while in transition to maintain your financial health and prioritize your financial goals. Now that tax season is underway, Melissa will discuss new tax law changes for 2019.

**21st THUR 10:15 AM "WRITING AN EFFECTIVE RESUME" ♦ Registration Required**

*Presented by: John Strauss, former Senior Principal at Accenture*

Your resume must be targeted to the position for which you are applying, highlight your accomplishments, and show the unique value you bring to the table. Learn how to produce an effective resume that will get the attention of employers and accelerate the process. Individual follow-up will be available by appointment for CRC Members who attend this session.

**22nd FRI 10:00 AM - Noon "BRAND YOU" ♦ Registration Required**

*Presented by: Paula Moscinski, Executive Coach and Owner of Innerconnections, LLC*

How do you stand out in today's competitive job market? One of the best ways is to create a personal brand. Your brand articulates your skills, experience, knowledge and overall worth in the job market. Learn exactly how to define, design and deliver a powerful personal brand that gets results.

**25th MON 1:30 PM "CRC FROM A TO Z - MEMBER ORIENTATION" CRC Members Only/Registration Required**

*Presented by: Kelly Clark, Director of Programs, CRC*

Make the most out of your CRC Membership! New CRC Members and existing members will receive a detailed overview of services and resources available at CRC and how to get the most value from your experience here to land the job faster.

**27th WED 1:30 PM "JOB SEARCH STRATEGIES ROUNDTABLE" CRC Members Only**

*Facilitated by: Keith Smiley, CRC Advisor, former Director of IT, Abbott*

Meet other candidates and explore effective job search strategies during this informal small group session. Come prepared with specific topics to address. Attendees should have had one previous one-on-one advisor session.

Hours: M W TH 9:30 am - 4:30 pm  
TU 4:00 – 9:00 pm  
F 9:30 am - 12:30 pm



info@CareerResourceCenter.org  
847-295-5626  
www.CareerResourceCenter.org



# Your Job Search Partner

*Affordable – Individualized – Results Focused*

**Career Resource Center, Inc.®** is the proven confidence-building, employment resource featuring individualized attention, education, training, and coaching by industry professionals. **Results-focused, CRC has assisted more than 13,000 job candidates during its 29 year history.** Our strength is in energizing and empowering job seekers through relevant, proven job search strategies. Our professionals focus on helping job candidates **optimize their search efforts and maximize their results.** Modest fees are possible as this 501(c)(3) nonprofit is supported by donors and volunteers.

## Services

**Job Search Coaching Sessions:** Private, confidential sessions on identifying and articulating strengths, determining focus, search strategies and tactics; plus coaching throughout your search.

**Interview Preparation:** Private sessions prepare candidates for interviews: plus mock and video interviews that may be digitally recorded and critiqued.

**Job Search Strategies Roundtables:** Informal small group sessions facilitated by CRC advisor.

**Microsoft Office Tutoring:** Word, Excel and PowerPoint.

**LinkedIn Tutoring:** Optimize your use of this professional network.

**Education & Training Programs:** Professionals share their expertise with the goal of helping individuals enhance their professional toolkit and gain the knowledge and skills critical for conducting a successful job campaign.

**Online Job & Research Specialist:** Individual assistance on identifying effective job search websites, researching businesses, finding job opportunities, completing online applications, and more.

**Networking Sessions:** Outside professionals facilitate an animated exchange of information between participants. *Open to the public at no charge. Bring resumes, business cards, and handbills.*

## Resources

**Office Away From Home:** Wi-Fi along with 5 computer workstations, 3 desks with laptop hook-ups, printer, copier, and paper.

**Reference Library:** Employment directories, guides, newspapers, etc.

**Online Employer Database:** ReferenceUSA™ a premier reference tool offering access to a proprietary database of 24 million U.S. businesses.

**CRC LinkedIn Group:** Engage in dialog regarding job search, expand connections, gather information, and receive job postings.

<b>Kristina Phillips...Executive Director</b>				
<b>Kelly Clark...Director of Programs</b>		<b>Linda Bucher...Development Coordinator</b>		
<b>Jess Tarenski...Administrative Assistant</b>				
<b>CRC's Volunteer Team</b>				
<b>Advisors</b>		<b>Member Services and Support</b>		
<i>Mary Beth Barrett-Newman</i>	<i>Don Nemerov</i>	<i>ANmar Amdeen</i>	<i>Greg DeGreef</i>	<i>Cheryl Levi</i>
<i>Jack Bigelow</i>	<i>David O'Brien</i>	<i>Bobbi Brenner</i>	<i>Meinhard Gerdes</i>	<i>Barb Mockus</i>
<i>Wendy Bremen</i>	<i>Richard Preves</i>	<i>Joan Cameron</i>	<i>Linda Gittel</i>	<i>Donna Ricketts</i>
<i>Monty Edson</i>	<i>Jim Rogers</i>	<i>Kirsten Caspersen</i>	<i>Mike Hill</i>	<i>Bob Schafer</i>
<i>Marla Gottschalk</i>	<i>Keith Smiley</i>	<i>Laura Cunningham</i>	<i>Helen Ho</i>	<i>Gail Spiel</i>
<i>Charles Gurian</i>	<i>Marshall Smith</i>	<i>Janice Dastur</i>	<i>Ralph Kowski</i>	<i>Lauren Szwiec</i>
<i>Norma Hoaglund</i>	<i>Ron Taylor</i>	<i>Margaret Dastur</i>	<i>Pam Leach</i>	<i>Dave Valancius</i>
<i>Melissa Jensen</i>	<i>Sue Thomas</i>			
<i>Rich Jones</i>	<i>Brent White</i>			
<i>Hugh Mazza</i>	<i>Art Wilde</i>			

*Funding for this 501(c)(3) nonprofit is provided by foundations, corporations, religious congregations, community groups, townships, benefactors, alumni, and directors.*

**847-295-5626 / info@CareerResourceCenter.org / www.CareerResourceCenter.org**  
**Grove Cultural Campus, 40 East Old Mill Road, Suite 105, Lake Forest, IL 60045**