



December 2018 CALENDAR OF EVENTS

Closed December 24th – January 1st



Programs marked with ♦ are open to non-members for a fee of \$20.
Programs are generally 90 minutes in length unless otherwise notated.

4th TUE 6:30 PM “KEYS TO EFFECTIVE CAREER NETWORKING” ♦

Presented by: Stephen Kohler, Executive & Career Coach, CPCC, Audira

Develop your networking skills to boost your job search success. Discover key steps to designing and executing an effective networking strategy and practice real time networking role playing scenarios. You will walk away with new skills to help you get out there and network effectively this holiday season!

5th WED 10:15 AM “EXPAND YOUR SEARCH – Nonprofits are Hiring” ♦

Presented by: Pier Rogers, PhD, Director, Axelson Center for Nonprofit Management

Eager to find a job that matters? It might be a good time to explore nonprofit employment opportunities. Nonprofit organizations form the third largest private employment sector in the United States, numbering over one million. There is likely a nonprofit that would be perfect for you.

10th MON 10:15 AM “JOB SEARCH STRATEGIES ROUNDTABLE” CRC Members Only

Facilitated by: Rich Jones, CRC Advisor & Board Member, former Director of Corporate Relations, University of Chicago

Meet other candidates and explore effective job search strategies during this informal small group session. Come prepared with specific topics to address. Attendees should have had one previous one-on-one advisor session.

12th WED 1:30 PM – 3:00 PM “HOLIDAY HOT COCOA NETWORKING!” Open to the public at no charge

CRC invites you to a festive holiday celebration. Please join fellow members, visitors, volunteers and staff for good cheer and a hot chocolate toast to the coming New Year! Make your own custom warm drink at CRC’s hot chocolate bar - toppings galore! This is a perfect time to bring friends and family for a tour or to introduce CRC to others who may need assistance. Bring a holiday treat to share. Bring business cards to distribute and for the prize drawing!

18th TUE 6:30 PM “THE PEAK INTERVIEW” ♦

Presented by: Bill Burnett, Founder, Sales P.A.R Excellence and Manufacturing P.A.R Excellence

People evaluate experiences based on peaks (good or bad). Learn how to leverage the Peak/End phenomenon as you prepare for and deliver an outstanding interview. Bill will cover best practices, including creating interesting stories around your accomplishments and how to skillfully deliver a memorable interview. The insight gained from this session will provide you with an edge over the competition and boost your chances of winning the job!

20th THUR 10:15 AM “NEW YEAR, NEW CAREER!”-PEER GROUP CRC Members Only/Registration Required

Presented by: Gail Spiel, Support Group Leader, MSW University of Chicago School of Social Service Administration

Get prepared now to start 2019 full throttle. This workshop will empower you to take on a proactive, structured, and goal-oriented job search. The workshop intends to provide tools to 1) plan and prepare 2) take a systematic approach and 3) use progress measurements to ensure the job search stays on-track. If approached correctly, a job search need not be intimidating! It just requires a few structured processes to keep the momentum going.

**CRC will be closed
December 24th – January 2nd**

Happy Holidays

Hours: M W TH 9:30 am - 4:30 pm
TU 4:00 – 9:00 pm
F 9:30 am - 12:30 pm



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Your Job Search Partner

Affordable – Individualized – Results Focused

Career Resource Center, Inc.® is the proven confidence-building, employment resource featuring individualized attention, education, training, and coaching by industry professionals. **Results-focused, CRC has assisted more than 13,000 job candidates during its 28 year history, with a success rate averaging 80%.** Our strength is in energizing and empowering job seekers and helping candidates navigate the process with relevant, proven job search strategies. Our professionals focus on helping job candidates **optimize their search efforts and maximize their results.** Modest fees are possible as this 501(c)(3) nonprofit is supported by donors and volunteers.

Services

Job Search Coaching Sessions: Private, confidential sessions on identifying and articulating strengths, determining focus, search strategies and tactics; plus coaching throughout your search.

Interview Preparation: Private sessions prepare candidates for interviews; plus mock and video interviews that may be digitally recorded and critiqued.

Job Search Strategies Roundtables: Informal small group sessions facilitated by CRC advisor.

Microsoft Office Tutoring: Word, Excel and PowerPoint.

LinkedIn Tutoring: Optimize your use of this professional network.

Education & Training Programs: Professionals share their expertise with the goal of helping individuals enhance their professional toolkit and gain the knowledge and skills critical for conducting a successful job campaign.

Online Job & Research Specialist: Individual assistance on identifying effective job search websites, researching businesses, finding job opportunities, completing online applications, and more.

Networking Sessions: Outside professionals facilitate an animated exchange of information between participants. *Open to the public at no charge. Bring resumes, business cards, and handbills.*

Resources

Office Away From Home: Wi-Fi along with 5 computer workstations, 3 desks with laptop hook-ups, printer, copier, and paper.

Reference Library: Employment directories, guides, newspapers, etc.

Online Employer Database: ReferenceUSA™ a premier reference tool offering access to a proprietary database of 24 million U.S. businesses.

CRC LinkedIn Group: Engage in dialog regarding job search, expand connections, gather information, and receive job postings.

Kristina Phillips...Executive Director				
Kelly Clark...Director of Programs			Linda Bucher...Development Coordinator	
CRC's Volunteer Team				
Advisors		Member Services and Support		
<i>Mary Beth Barrett-Newman</i>	<i>Don Nemerov</i>	<i>ANmar Amdeen</i>	<i>Greg DeGreef</i>	<i>Cheryl Levi</i>
<i>Jack Bigelow</i>	<i>David O'Brien</i>	<i>Bobbi Brenner</i>	<i>Meinhard Gerdes</i>	<i>Barb Mockus</i>
<i>Wendy Bremen</i>	<i>Richard Preves</i>	<i>Joan Cameron</i>	<i>Linda Gittel</i>	<i>Donna Ricketts</i>
<i>Monty Edson</i>	<i>Jim Rogers</i>	<i>Kirsten Caspersen</i>	<i>Mike Hill</i>	<i>Bob Schafer</i>
<i>Marla Gottschalk</i>	<i>Keith Smiley</i>	<i>Laura Cunningham</i>	<i>Helen Ho</i>	<i>Gail Spiel</i>
<i>Charles Gurian</i>	<i>Marshall Smith</i>	<i>Janice Dastur</i>	<i>Ralph Kowski</i>	<i>Lauren Szwiec</i>
<i>Norma Hoaglund</i>	<i>Ron Taylor</i>	<i>Margaret Dastur</i>	<i>Pam Leach</i>	<i>Dave Valancius</i>
<i>Melissa Jensen</i>	<i>Sue Thomas</i>			
<i>Rich Jones</i>	<i>Brent White</i>			
<i>Hugh Mazza</i>	<i>Art Wilde</i>			

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