



January 2012 - CALENDAR OF EVENTS

(Closed Monday, January 2nd)

Speaker Presentations (◆) are open to the public ~ Non-Members may attend for a fee of \$10 each. Networking sessions are open to the public for no charge.

5th THUR 1:30 PM "ARE YOU A USED CAR OR CERTIFIED PRE-OWNED?" ◆

Presented by: Steven Brooks, Guugos.com

Discover how to "leverage" your experience in finding the right company that places a high value on your experience and doesn't think you are ready for the rocking chair! Steven will review current market conditions and walk you through how to determine where you can excel. You will leave this workshop with real, practical, and executable strategies that will enable you to compete.

9th MON 10:15 AM "ARTICULATING YOUR STRENGTHS WITH A COMPELLING RESUME" ◆

Presented by: Melissa Jensen, CRC Advisor & former Grainger Director of Employee Development

Melissa will offer you a framework for unearthing your unique talents and then focus on resume content and format that work in today's competitive market. A well crafted resume can set you apart from the competition.

12th THUR 10:15 AM "ACE YOUR INTERVIEW" ◆

Presented by: Tom John, Sales Professional, former Consultant at Challenger, Gray, and Christmas

Understanding the psychology of the interview itself can benefit a first time candidate trying to improve their impact. Tom will go over how to answer some of the tough questions. Learn what the process is all about.

17th TUE 7:00 PM EXPAND YOUR CONNECTIONS – Building Your Network

Facilitated by: Marc Silver, Partner, Barnes & Thornburg LLC

"Show up" and you might be surprised at who you meet. Bring resumes, handbills, and business cards.

18th WED 10 AM–12 PM INTRO TO EXCEL Office 2007 – CRC Members Only, Registration Required, \$15 fee

Instructed by: Dottie Fiedler, BJ, MAT, Computer Instructor

24th TUE 7:00 PM INTRO TO LINKEDIN – CRC Members Only – Registration Required

Instructed by: David O'Brien, CRC Advisor, Manager of Staffing and Organizational Development, SunCoke Energy

Join trainer and CRC Advisor, David O'Brien, in an introductory session on how to build a LinkedIn profile and take advantage of the vast networking opportunities the largest professional network has to offer.

26th THUR 10:15 AM "CURRENT ISSUES IN EMPLOYMENT LAW" ◆

Presented by: Lori Goldstein, Attorney, Owner at Law Office of Lori A. Goldstein

What does it mean to work in an "at will" state? Lori, a specialist in employment law, will clarify the difference between an "at will" and contract employee; and address the use of agreements for hiring, non-compete, and severance. She will also touch on harassment, discrimination and social media in the workplace.

27th FRI 10 AM–12 PM INTERMEDIATE EXCEL Office 2007 – CRC Members Only, Registration Required, \$15 fee

Instructed by: Dottie Fiedler, BJ, MAT, Computer Instructor

30th MON 1:30-3:30 PM "ADVANCED LINKEDIN TOOLS - FAST TRACK YOUR SEARCH EFFORTS" ◆

Presented by: Michael Yublosky, JEM Consulting

Take full advantage of newly introduced applications that can make a significant impact in your search efforts. Attendees **MUST** have a completed profile and be proficient in making connections, participating in groups, etc.

31st TUE 6:00 PM "PLAN *B* AS AN OPTION – From Employee to Entrepreneur" ◆

Presented by: Tom Whennen, Self Employment & Business Coach

Exploring all of your options may include self employment or business ownership. This informative, insightful and interactive session will take you through an inside-out approach to evaluating your interest and suitability to shifting directions.

Hours: M W TH 9:30 am – 4:30 pm / TU 4:00 pm – 9:00 pm / F 9:30 am - 12:30 pm
847-295-5626 / info@CareerResourceCenter.org / www.CareerResourceCenter.org
Grove Cultural Campus, 40 East Old Mill Road, Suite 105, Lake Forest, IL 60045



Your Job Search Partner

Affordable – Individualized – Results Focused

Career Resource Center, Inc.® is the proven confidence-building, re-employment resource featuring individualized attention and coaching by industry professionals. **Results-focused, CRC has aided over 11,000 individuals over its 21 year history.** Our strength is in energizing and empowering job seekers and helping candidates navigate the process with relevant, proven job search strategies. **Our professionals focus on helping candidates optimize their search efforts and maximize their results.**

Services

Advisor Sessions: (by appointment) Unlimited number of private, confidential one-hour sessions on effective search strategies and tactics plus mentoring throughout one's search.

Electronic/Internet Job Search Assistance: (by appointment) Employment web sites, completing on-line applications, researching employers and their leaders, saving documents for electronic transfer, setting up email, plus more.

Interview Preparation: (by appointment) Advisors prepare candidates for interviews via personalized discussion and with mock interviews that may be digitally recorded and critiqued.

Educational Programs: Professionals bring their expertise to CRC via workshops on topics related to job search, as well as programs on motivational, emotional, and financial issues. *Some open to the public for a fee.*

Networking Sessions: Outside professionals facilitate an animated exchange of information between participants. *Open to the public at no charge.*

Job Search Roundtables: Informal small group strategy and tactic sessions facilitated by CRC advisor.

Software Training: Small group, hands-on classes in Microsoft Office applications. *Members Only - \$15.*

Resources

Computer and Internet Access: Computer lab and workstations with access to the internet and current MS Office applications.

Reference Library: A wealth of employment directories, guides, newspapers, etc.

Employer Database: ReferenceUSA™ a database of 14 million U.S. businesses.

Office Space & Equipment: Workstations & office equipment (phones, printer, fax and copier).

Jan Cline Leahy...Executive Director			
Kelly Clark ... Office Administrator		Pam Leach ... Volunteer Coordinator	
Linda Bucher ... Project Specialist			
Advisors		Support Staff	
<i>John Adams</i>	<i>Hugh Mazza</i>	<i>Charlene Ackerman</i>	<i>Jane Hadler</i>
<i>Mary Beth Barrett-Newman</i>	<i>David O'Brien</i>	<i>Jasmine Blaise</i>	<i>Carol Hayes</i>
<i>Bill Beanblossom</i>	<i>Jim Rogers</i>	<i>Liz Bradner</i>	<i>Mal Jamieson</i>
<i>Jack Bigelow</i>	<i>Bill Russell</i>	<i>Karen Braun</i>	<i>Dan Perham</i>
<i>Andrea Davey</i>	<i>Gary Silvers</i>	<i>Bobbi Brenner</i>	<i>Doug Pitchford</i>
<i>Melissa Jensen</i>	<i>Ron Taylor</i>	<i>Kirsten Caspersen</i>	<i>Gene Sikorovsky</i>
<i>Jim Kuhn</i>	<i>Sue Thomas</i>	<i>Janice Dastur</i>	<i>Rattha Souk</i>
<i>John Litchfield</i>	<i>Mike Tucker</i>	<i>Margaret Dastur</i>	<i>Patrick Tallon</i>
<i>Bill Maines</i>	<i>Frank Walker</i>	<i>Meinhard Gerdes</i>	<i>Bernie Winter</i>
		<i>Pat Grant</i>	

Funding for this 501(c)3 non-profit is provided by foundations, corporations, religious congregations, community groups, townships, United Way, benefactors, alumni, and directors.

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