



CALENDAR OF EVENTS

February
2017
(closed 2/20)

Programs marked with ♦ are open to non-members for a fee of \$20
Networking sessions marked with 🧑 are open to the public for no charge

2nd THUR 10:15 AM "COMING BACK FROM A CAREER BREAK" ♦

Presented by: Mary Beth Barrett-Newman, President & Founder, 2nd Career Consulting

Is it possible to rejoin the workforce after a career break of 5, 10 or 15 years? There are many reasons one might take a career break, but regardless of the reason, heading back to the workforce can be daunting. Having a strategic plan, the right tools and an effective process to follow are keys to successfully returning to the workforce.

7th TUE 7:00 PM "LINKEDIN – Getting Started" ♦ Registration Required

Presented by: David O'Brien, CRC Advisor & Manager of Staffing and Organizational Development, SunCoke Energy

LinkedIn is an essential tool in today's job market. David will address what it is, why it is important, and how to get started. He will walk you through building your profile and how to begin using this powerful professional network.

8th WED 1:30 PM "SELL YOURSELF – Lessons from Sales for Job Interviews" ♦

Presented by: David Kabl, Managing Partner, ValueSelling Associates

Many job candidates think they must put on a great show for the interview process. But often, candidates talk about things that are not important or relevant to the interviewer or the organization. Learn the "discovery model" used by successful sales professionals and improve your chances of having a great interview.

10th FRI 10:00 AM-Noon "BRAND YOU" ♦ Registration Required

Presented by: Paula Moscinski, Executive Coach and Owner of Innerconnections, LLC

How do you stand out in today's competitive job market? One of the best ways to articulate your skills, experience, knowledge and overall worth in today's competitive job market is to create a personal brand that helps you stand out in the crowd. Learn exactly how to define, design and deliver a powerful personal brand that gets you results.

13th MON 1:30 PM "HOW TO SURVIVE AND THRIVE IN A JOB INTERVIEW" ♦

Presented by: John M. Orr, PhD., President, Rogala & Orr, Inc.

Wouldn't it be great if you knew exactly what a hiring manager would be asking you in your next interview? This program will help you better recognize and understand the range of interview questions and techniques employed by companies. You can develop the ability to answer even unexpected questions.

15th WED 10:15 AM "JOB SEARCH ROUNDTABLE" CRC Members Only

Facilitated by: Brent White, CRC Advisor, former Client Development Director at InsightsNow, Inc.

Explore effective job search strategies during this informal small group session. Bring your questions and issues.

21st TUE 7:00 PM "EXPAND YOUR CONNECTIONS" 🧑

Facilitated by: Marc Silver, Partner, Barnes & Thornburg, LLP

Re-frame your thinking about what networking is all about. "Show up" and you might be surprised to find the information and connections you are looking for while helping others.

22nd WED 10:15 AM "MANAGING FINANCES, INCLUDING TAX DEDUCTIONS" Open to the Public at No Charge

Presented by: Melissa Osuch, CFETM, Financial Advisor, Strategic Advisors of Illinois

Managing your money while unemployed is a unique and challenging experience, but there are definitely things you can do to keep your personal finances under control. Learn what resources and tax deductions are available to you.

28th TUE 6:30 PM "HOW TO CREATE A RESUME THAT ROCKS" ♦

Presented by: Jan Leahy, Executive Director, Career Resource Center, Inc.

Writing a resume can be a daunting task. Your resume is more than just words on a page. It is an advertisement for you that markets your skills and highlights your accomplishments. Jan will offer a framework for identifying your unique talents and then focus on the essential elements of a resume.

Hours: M W TH 9:30 am - 4:30 pm
TU 4:00 – 9:00 pm
F 9:30 am - 12:30 pm



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Your Job Search Partner

Affordable – Individualized – Results Focused

Career Resource Center, Inc.® is the proven confidence-building, employment resource featuring individualized attention, education, training, and coaching by industry professionals. **Results-focused, CRC has assisted more than 12,500 job candidates during its 27 year history, with a success rate averaging 80%.** Our strength is in energizing and empowering job seekers and helping candidates navigate the process with relevant, proven job search strategies. Our professionals focus on helping job candidates **optimize their search efforts and maximize their results.** Modest fees are possible as this 501(c)(3) nonprofit is supported by donors and volunteers.

Services

Job Search Coaching Sessions: Private, confidential sessions on identifying and articulating strengths, determining focus, search strategies and tactics; plus coaching throughout your search.

Interview Preparation: Private sessions prepare candidates for interviews; plus mock interviews that may be digitally recorded and critiqued.

Job Search Strategies Roundtables: Informal small group sessions facilitated by CRC advisor.

Microsoft Office Tutoring: Individual consultation on MS Office applications.

Education & Training Programs: Professionals share their expertise with the goal of helping individuals enhance their professional toolkit and gain the knowledge and skills critical for conducting a successful job campaign.

Online Job & Research Specialist: Individual assistance on identifying effective job search websites, researching businesses, finding job opportunities, completing online applications, and more.

Networking Sessions: Outside professionals facilitate an animated exchange of information between participants. *Open to the public at no charge. Bring resumes, business cards, and handbills.*

Resources

Office Away From Home: Wi-Fi along with 5 computer workstations, 3 desks with laptop hook-ups, phones, printer, copier, and paper.

Reference Library: Employment directories, guides, newspapers, etc.

Online Employer Database: ReferenceUSA™ a premier reference tool offering access to a proprietary database of 24 million U.S. businesses.

CRC LinkedIn Group: Engage in dialog regarding job search, expand connections, gather information, and receive job postings.

Jan Cline Leahy...Executive Director			
<i>Kelly Clark...Manager-Member Services, Volunteers, Outreach & Office</i>			
<i>Linda Bucher...Development Coordinator/Projects</i>			
<i>Jacqueline Lancioni...Communications and Publicity Coordinator</i>			
Advisors		Support Staff	
<i>Mary Beth Barrett-Newman</i>	<i>David O'Brien</i>	<i>ANmar Andeen</i>	<i>Helen Ho</i>
<i>Jack Bigelow</i>	<i>Jim Rogers</i>	<i>Bobbi Brenner</i>	<i>Li Hwang</i>
<i>Marla Gottschalk</i>	<i>Keith Smiley</i>	<i>Joan Cameron</i>	<i>Jim Johnstone</i>
<i>Charles Gurian</i>	<i>Marshall Smith</i>	<i>Kirsten Caspersen</i>	<i>Pam Leach</i>
<i>Norma Hoaglund</i>	<i>Ron Taylor</i>	<i>Laura Cunningham</i>	<i>Peter Lee</i>
<i>Melissa Jensen</i>	<i>Sue Thomas</i>	<i>Janice Dastur</i>	<i>Lauren Osmanski</i>
<i>Bill Maines</i>	<i>Brent White</i>	<i>Margaret Dastur</i>	<i>Doug Pitchford</i>
<i>Hugh Mazza</i>	<i>Art Wilde</i>	<i>Greg DeGreef</i>	<i>Bob Schafer</i>
<i>Don Nemerov</i>		<i>Meinhard Gerdes</i>	<i>Gail Spiel</i>
		<i>Linda Gittel</i>	<i>Lauren Szwiec</i>
		<i>Jerry Hansberger</i>	

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